



Circulation Policies October 2017

Loan Periods

The County of San Luis Obispo Public Libraries loans materials free of charge.

- Print material, music CDs, audiobooks are loaned for 21 days.
- DVDs and Blu-rays are loaned for seven days.
- The owning library determines loan periods on loans borrowed from libraries outside of the County of SLO Public Libraries jurisdiction.
- "Library Use Only" materials must be used in the Library.

Renewals

An item may automatically renew up to three times if the item is not on hold for another customer. Items can also be renewed:

- online at SLOlibrary.org
- in person, at any library branch
- by calling 1-800-354-9660 or 805-546-0499. You will need your library card number and the barcodes of the items you wish to renew.

Returning Materials

Most materials can be returned to any Black Gold library. All County of SLO Public Libraries have book drops for use when branches are closed.

Fines and Fees

Fines are assessed on a daily basis for overdue materials.

- Fees are charged for lost and damaged items and for special services.
- Fines and fees rates may vary by types of materials, and may vary for items borrowed from other Black Gold libraries.
- The County of SLO Board of Supervisors approves fines and fees for County of SLO Public Libraries.
- Borrowing privileges may be suspended when fines/fees are owed.
- Patrons with an outstanding balance of \$40 or more are referred to an outside collections agency.

Requests from Black Gold Libraries

If a desired item owned by a Black Gold member library is checked out or otherwise unavailable, a “request” may be placed in the automated system. When a copy becomes available, it will be delivered to the customer’s library of choice. Customers may ask staff for assistance, or they may place their own requests through the online [Black Gold catalog](#) available in libraries and remotely.